



16th European congress for Paediatric Anaesthesiology
24–26 September 2026, Madrid, Spain



ePOSTER PRESENTATION INSTRUCTION

Important Dates

Congress Platform accessible with login credentials:	31 August 2026
Deadline for uploading your ePoster through the online platform:	21 September 2026

Important Notes

- **Length of the presentation**
 - 5 minutes for presentation + 2 minutes for discussion
- **Presentation format:** Presentation at an ePoster kiosk
- **Final format of the presentation:** PPTX or PDF, 9:16; 54 x 96 cm (width x height, in **PORTRAIT orientation**).
- Upload your presentation through the online [CONGRESS PLATFORM](#).
- **Only the presenting author (not the submitting author) will be permitted to upload the ePoster.**

List of ePosters

The List of ePosters is [available here](#).

Preparation of the ePoster

- Please prepare your e-poster in these dimensions as a portrait; 9:16; 54 × 96 cm (width × height, in **PORTRAIT orientation**).
- Please use this [TEMPLATE provided in PPTX](#).
- The e-poster must always be one page only.
- Save the final ePoster as a PDF or mp4 file (standard format publishing online).



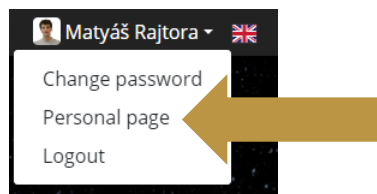
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Uploading your ePoster

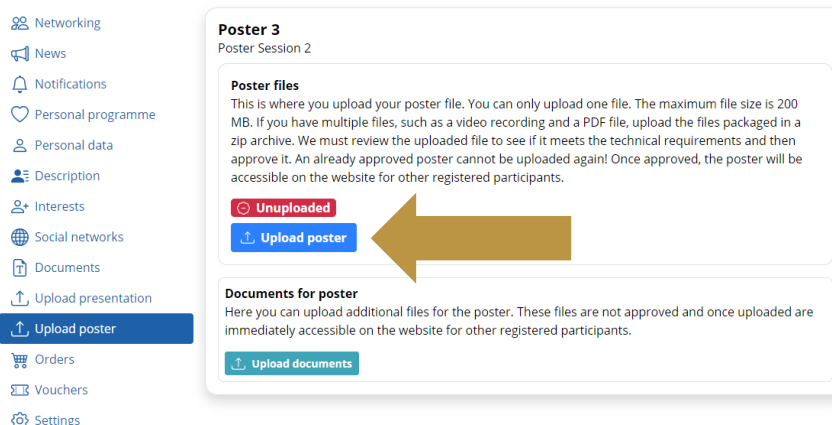
Online (before the Congress)

- Upload your ePoster directly to the [PLATFORM](#).
- After logging in (top right corner) using the same email, you have used for the abstract



submission/ registration, visit the “Personal Page”

- To upload your ePoster, click on “**Upload poster**”.
- Select your presentation file from your computer and upload it (**the size** of the presentation must be no larger than 200 MB).
- Supported file type is **PDF only**.



- Deadline for online submission of the ePoster presentation: **21 September 2026**.
- Your ePoster can be re-uploaded whenever you make any changes in it. However, once it is approved you would have to contact the technical support to re-upload it.

In case of problems, contact technical support at the following email address –
novakj@guarant.cz



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HOW TO WORK WITH THE CONGRESS PLATFORM

Important information

- Visit the congress platform available here:
- Log in to the platform (top right corner) using the same email, you have used for the registration.
- Upload your presentation and manage your personal page.

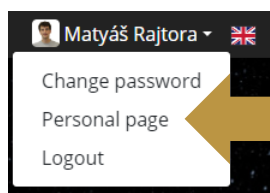
Logging in to the platform



- In the top right corner – select **Login**.
- The first time you log in, you will be asked to enter the password. This password is sent automatically once you enter the correct email address you have used for the registration (*the password can be changed later in your personal page*).

Personal Page

- After logging in you can **manage your profile** under the field with your name called



“Personal page”.

- Please fill in your personal profile and upload your photo.



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- On your personal page, you can find:

- Personal Info
- Networking
- News, Notifications
- Personal Programme
- Presentation upload
- Certificates

Networking
News
Notifications
Personal programme
Personal data
Description
Interests
Social networks
Upload presentation
Settings

Titles before:
Firstname:
Surname:
Titles after:
Function:
Company:
Country:
Email address:
Phone:

Networking

- The “Networking” function enables you to communicate with other speakers and participants.
- Using Networking:
 - You can access Networking by clicking at the “envelope” icon in the top right corner of the screen.
 - You can then search for speakers or participants and send them a message.
 - Feel free to use the platform and communicate with other speakers even in advance before the Congress.
 - If you don’t want to receive any messages, you can turn off the networking feature in your profile settings.
- We don’t share any contact details or personal information; communication is managed only through the ESPA Congress Platform.